

**NUTLEY BOARD OF EDUCATION
REGULAR MEETING
JULY 25, 2005**

The Nutley Board of Education held a Regular Meeting on Monday, July 25, 2005 at the Nutley High School Library, 300 Franklin Avenue, Nutley, NJ 07110.

President Parisi opened the meeting at 8:10 PM.

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Parisi stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated May 5, 2005. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

**FLAG
SALUTE**

Trustee Olivo led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Vincent Moscaritola
Mr. Sal Olivo
Mr. Kenneth J. Reilly
Mr. James Viola
Dr. Gerard M. Parisi

Absent: Mrs. Maria Alamo
Mr. Alfred R. Restaino, Jr.

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Dr. James Vivinetto, Assistant Superintendent
Mr. Dennis M. Oblack, Business Administrator/Board Secretary

APPROVAL OF MINUTES

**APPROVE
MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

July 6, 2005 - Conference/Special Meeting
July 6, 2005 - Closed Executive Session
June 27, 2005 - Regular Meeting
June 27, 2005 – Closed Executive Session
June 27, 2005 – Conference Meeting

Trustee Moscaritola moved, Trustee Del Tufo seconded, and the Board unanimously approved by voice vote a motion to approve the minutes as amended.

CORRESPONDENCE

CORRESPONDENCE

Board Secretary Oblack read, and the trustees acknowledged, the following items of correspondence:

Thank-you notes from the following retirees for the Board's retirement dinner and gift:

Arlene Baldino
Juanita Boutin

A thank-you note from Susan Scerbo and Family for the Board's expression of sympathy on the passing of her father.

A thank-you note from Dr. Parisi and Family for the Board's expression of sympathy on the passing of his father.

SPECIAL ORDER OF BUSINESS

**SPECIAL ORDER
OF BUSINESS**

Mr. Catrambone, Mr. Frannicola and several coaches announced the recipients of athletic awards stated on Schedule A as appended to these minutes.

RECESS MEETING

RECESS

At 8:25 PM upon the suggestion of President Parisi, Trustee Casale moved, Trustee Olivo seconded, and the Board unanimously approved by voice vote a motion to recess.

RECONVENE MEETING

RECONVENE

At 8:35 PM Trustee Del Tufo moved, Trustee Casale seconded, and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

SUPERINTENDENT'S REPORT

Superintendent Zarra presented the Superintendent's Report dated July 25, 2005, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents.

SUPT'S REPORT A

BOARD SECRETARY'S REPORT

Board Secretary Oblack spoke about the allocations for the grant entitlement for No Child Left Behind (NCLB) and IDEA.

**BOARD
SECRETARY'S
REPORT**

COMMITTEE REPORTS

- Trustee Viola - Technology Committee
- Trustee Moscaritola - Ad Hoc Residency Committee
- Trustee Del Tufo - Facilities Committee
 Negotiations Committee

**COMMITTEE
REPORTS**

HEARING OF CITIZENS (Resolutions Only)

None

**HEARING OF
CITIZENS**

SUPERINTENDENT'S RESOLUTIONS

Trustee Olivo moved, and Trustee Viola seconded, a motion to postpone Resolution 23 – Naming of New Community Center at Franklin Middle School. Upon being put to a roll call vote the motion was unanimously approved.

Trustee Moscaritola moved, Trustee Viola seconded, a motion that the Board approves the Superintendent's Resolutions numbers 1 through 22 as listed below.

The Superintendent's Resolutions 1 through 22 were unanimously approved by roll call vote.

**SUPT'S
RESOLUTIONS**

1. **RESIGNATION – Athletics**

BE IT RESOLVED that the Board of Education approves the resignation of Mr. Thomas Gross as Head Ice Hockey Coach effective June 29, 2005.

**RESIGNATION
ATHLETICS**

2. **AMENDING RESOLUTION – Reappointments – Professional Staff**

BE IT RESOLVED that the Reappointments – Professional Staff Schedule E, adopted at the May 23, 2005 Board Meeting, be amended to reflect the following change:

Kelli Cerniglia -from part-time to full - \$53,578

**AMEND
REAPPOINT
PROF STAFF**

3. AMENDING RESOLUTION – Reappointments Non-Tenured Teachers

**AMEND
REAPPOINT
NON-TENURED
TEACHERS**

BE IT RESOLVED that the Reappointments – Non-Tenured Teachers adopted at the June 13, 2005 Board Meeting, be amended to reflect the following changes:

Courtney Jousset -from part-time to full - \$42,500
Jacqueline Maddi -from part-time to full - 41,500
Claudia Marra -from part-time to full - 41,500
Stephanie Zaros -from part-time to full - 41,500

4. AMENDING RESOLUTION – Special Education Summer Program

**AMEND
SPECIAL ED
SUMMER PROG**

BE IT RESOLVED that the Board of Education amend the resolution, approved at the June 27, 2005 Board Meeting, of Jarrad Nardiello aide, to reflect a change in salary to \$250.

5. APPOINTMENTS – Professional Staff

**APPOINT
PROF STAFF**

BE IT RESOLVED that the Board of Education approves the appointment of the personnel listed below for the 2005-06 school year, effective September 1, 2005 in accordance with the 2005-06 Teachers' Salary Guide:

<u>Name</u>	<u>Degree</u>	<u>Step</u>	<u>Salary</u>
Flavia Groeling	B.A.	6	\$20,250 (p/t.5)
Danine Osetto	B.A.	6	\$20,250 (p/t.5)
Nicolette Schellato	M.A.	8	\$46,300

6. APPOINTMENT – School Residency/Resource/Safety Officer

**APPOINT
RESIDENCY
OFFICER**

BE IT RESOLVED that the Board of Education approves the appointment of Natale Ferrara as School Residency/Resource/Safety Officer from September 1, 2005 to June 30, 2006 at the salary of \$52,000, which includes travel and no benefits.

7. APPOINTMENT – Station Manager

**APPOINT
STATION MGR**

BE IT RESOLVED that the Board of Education approves the appointment of Mr. James Kelly as Station Manager for the Nutley School District for the 2005-06 school year at a stipend of \$5,752*.

*2004-05 salary - 2005-06 salary to be determined.

8. APPOINTMENT – Asbestos Program Manager

**APPOINT
ASBESTOS PROG
MANAGER**

WHEREAS, the Asbestos Hazard Emergency Response Act of 1986 (AHERA) required the Board of Education to designate a person as Asbestos Program Manager who would

be responsible to ensure that the requirements of the AHERA rules and regulations were properly implemented, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education appoints Philip Nicolette as the Asbestos Program Manager for the 2005-06 school year.

**APPOINT
ATHLETICS**

9. APPOINTMENTS – ATHLETICS

BE IT RESOLVED that the Board of Education approves the athletic appointments listed below for the 2005-06 school year on the salary guide at the classification and step as indicated in accordance with the 2005-06 Coaches Salary Guide:

<u>Sport</u>	<u>Name</u>	<u>Step</u>	<u>Salary</u>
<u>FOOTBALL</u>			
Assistant Coach	Christian Helm	1	\$4,816
Assistant Coach	Mario Peluso	4	5,484
<u>GIRLS SOCCER</u>			
Assistant Coach	Heather Syme	1	4,062
<u>GIRLS BASKETBALL</u>			
Head Coach	Michael McQuade	4	6,592

**APPOINT
CAT PROG**

10. APPOINTMENTS – Cultivating Academic Talent Program

BE IT RESOLVED that the Board of Education approves the appointments for the CAT Program for the 2005-06 school year:

Barbara Hirsch, Director
Rebecca Olivo
Rosemary McConnon, Secretary

Kimberly Algieri
Tracy Egan
Flavia Groeling
Suzanne Hagert
Gail Kahn
Helen Doyle-Marino
Angelica Marra
Denise Mazza
Dennis Pandolfi
Joniene Ryder
Janice Schoem
Louis SanGiovanni
Jill Sarubbi
Joseph Simko
Margit Smith
Christina Stendardi
Maria Strumolo
Nancy Thunell
Veronica Zoltowski

Substitutes
Nicole Crowe
Nicholas Norcia
Karen SanGiovanni

Aide
Maureen Callaghan (for blind student)

**APPOINT
SUMMER EMPLOYMENT**

11. APPOINTMENTS - Summer Employment

BE IT RESOLVED that the Board of Education approves the following personnel to be permitted to work during the month of August, 2005:

Ann Mary Mullane – Business/Technology	-five (5) days per diem rate
Christina Osieja – Elementary/Technology	-five(5) days per diem rate

**APPOINT
SUMMER CUSTODIAL
EMPLOYMENT**

12. APPOINTMENTS - Summer Custodial Employment

BE IT RESOLVED that the Board of Education approves the following personnel to be employed as summer custodial and grounds employees for the summer of 2005:

	<u>Step</u>	<u>Hourly Rate</u>
Joseph Arace	1	\$7.50
Jonathan Venable- Cepeda	1	7.50

**REAPPOINT
NON-TENURED
TEACHERS**

13. REAPPOINTMENTS – Non-Tenured Teachers

BE IT RESOLVED that the Board of Education approves the reappointment of the non-tenured teachers listed below for the 2005-06 school year on the salary guide at the classification, step and annual salary as indicated in accordance with the 2005-06 Teachers' Salary Guide:

<u>Name</u>	<u>Degree</u>	<u>Step</u>	<u>Salary</u>
Emanuela Fierro	B.A.	8	\$21,650 (p/t .5)
Sandra Stark-Houck	M.A.	11	51,963

**REAPPOINT
INSTRUCT. AIDES B**

14. REAPPOINTMENTS – Instructional Aides

BE IT RESOLVED that the Board of Education approves the reappointment of the instructional aides listed on the attached Schedule B for the 2005-06 school year at the classification and step as indicated in accordance with the 2005-06 Secretarial Guide.

**REAPPOINT
P.T. SCHOOL AIDES C**

15. REAPPOINTMENTS – Part-time School Aides

BE IT RESOLVED that the Board of Education approves the reappointment of the part-time aides, listed on the attached Schedule C for the 2005-06 school year at the hourly rate established by the Board of Education.

**EXTRA
COMP**

16. EXTRA COMPENSATION

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**PAYMENT FOR CHARACTER EDUCATION LEADERSHIP
TRAINING – July 6 and 7, 2005**

Joseph Cappello	\$1,200.00
Jolinda Griwert	1,200.00
Marcellino Marra	1,200.00
Joyce Wood	1,200.00
Luann Zullo	1,200.00

**PAYMENT FOR GUIDANCE COUNSELORS –
SUMMER – June 27, 28, and 29, 2005**

Katherine Comune	\$900.92
James Cummings	900.92
James Mauro	900.92
Susan Scerbo	900.92
MaryFran Simmons-Falluca	886.92
Joyce Wood	791.26

**PAYMENT FOR EXTRA EVENING HOURS –
Guidance Counselors - for the school year
2004-05**

James Mauro	\$190.52
Susan Scerbo	103.92
MaryFran Simmons-Fallucca	86.60

**PAYMENT FOR SUPERINTENDENT'S ADVISORY
COUNCIL – Priorities Report**

Amelia Cerisano	\$289.80
Tracy Egan	289.80
Patricia Griffin	289.80
Paula Lee	289.80
Deborah Schop	289.80

**CENTRAL DETENTION COVERAGE –
June, 2005**

High School

Robin DeLorenzo	\$ 56.31
Joseph Simko	112.62
Lisa Vallo	93.85

Franklin School

Joseph Cappello	75.08
Tracy Egan	131.39
Louis Manganiello	37.54

**SATURDAY MORNING SUSPENSIONS –
May, 2005**

High School

Marcellino Marra (H.S./Franklin)	\$ 78.45
Lawrence Mitschow	156.90
Denise Mazza	78.45
Lisa Vallo	156.90

Franklin School

Jennifer Ambrose	78.45
Joseph Cappello	78.45

17. TRANSFER OF PERSONNEL

**TRANSFER
OF PERSONNEL**

BE IT RESOLVED that the Board of Education approves, upon the recommendation of the Superintendent of Schools, the following transfers:

<u>Name</u>	<u>From</u>	<u>To</u>
Katherine Bennett	Lincoln	Spring Garden
Kelli Cerniglia	Washington	Yantacaw
Jacqueline Maddi	Washington	Lincoln
Erin Vernaleken	Washington	Radcliffe

18. EXTENDED SCHOOL YEAR PROGRAM – Summer 2005

**EXTENDED
SCHOOL YR. PROG.
SUMMER 2005**

BE IT RESOLVED that the Board of Education approves the Extended School Year Program listed below for the summer of 2005:

(1) Autistic student
South Bergen Jointure Commission, Maywood, NJ
July 5 – July 29, 2005 - Tuition \$2,000.00

(1) Multiply Disabled with Multiple Disabilities student
Horizon School, Livingston, NJ
July 6 – August 16, 2005 – Tuition \$7,225.00

**19. NATIONAL SCHOOL LUNCH PROGRAM - 2005-06
School Year**

**LUNCH
PROG**

BE IT RESOLVED that the Board of Education approves its entering into an agreement with the State Department of Education for a continuation of the National School Lunch Program in the Nutley Schools for the 2005-06 school year, and

BE IT FURTHER RESOLVED that the Board of Education hereby designates its Business Administrator/Board Secretary as the person to be responsible for implementing and carrying out the terms of the agreement.

**20. DETERMINING ELIGIBILITY FOR FREE OR REDUCED
PRICED MEALS**

**DETERMINING
LUNCH ELIGIBILITY**

BE IT RESOLVED that the Board of Education approves its conforming with state and federal regulations and hereby agrees to the established policy with respect to determining eligibility for free or reduced price meals, and

BE IT FURTHER RESOLVED that Mrs. Josephine Mleziva, Executive Secretary II, shall determine which individual children are eligible for a free or reduced price meal under the established policy, and

BE IT FURTHER RESOLVED that the Secretary/Business Administrator shall cause a notice concerning the provisions for free or reduced lunches to be inserted in a newspaper circulating in the school district.

21. BOARD POLICY- First Reading

**BOARD
POLICY
1ST READING D**

BE IT RESOLVED that the Board approves the following new Board Policies at this first reading.

Policy #5517 Pupil Identification Cards Schedule D

**22. ESTABLISHING HOURLY RATES FOR PART-TIME
SCHOOL AIDES - 2005-06 SCHOOL YEAR**

**ESTABLISH
P.T. AIDES
RATES**

BE IT RESOLVED that the Board of Education approves the following hourly rates be paid to part-time school aides for the 2005-06 school year:

Step 1 - \$12.72
Step 2- \$13.47

MOTON MADE TO POSTPONE THIS RESOLUTION

POSTPONED

23. NAMING OF NEW COMMUNITY CENTER AT FRANKLIN MIDDLE SCHOOL

WHEREAS for many years Mr. John H. Walker set an example for all to emulate by his commitment, dedication, and service to the Nutley Township community and especially to the Nutley School District and its children,

NOW BE IT RESOLVED that the Board of Education of the Township of Nutley approves the naming of the community center to be built at Franklin Middle School as the John H. Walker Community Center in honor of Mr. Walker.

24. RESIGNATION – Teacher

**RESIGNATION
TEACHER**

Trustee Reilly moved, and Trustee Moscaritola seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Miss Katherine Bennett, basic skills teacher, effective July 20, 2005.

25. APPROVAL OF RATES – EXTENDED DAY PROGRAM for the 2005-06 School Year

**APPROVE
EXTENDED DAY
RATE**

Trustee Olivo moved, and Trustee Casale seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the following pay rates for the Nutley Board of Education Extended Day Program for the 2005-06 school year:

Supervisors	\$32.00 per hour
Teachers	
Step 1	24.50 per hour
Step 2	26.50 per hour
Aides	
Step 1	12.50 per hour
Step 2	15.50 per hour
Certified School Nurse	32.00 per hour
Registered Nurse	26.50 per hour

**APPOINT
PROF STAFF**

26. APPOINTMENTS – Professional Staff

Trustee Casale moved, and Trustee Moscaritola seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the appointment of the personnel listed below for the 2005/2006 school year, effective September 1, 2005, in accordance with the 2005/2006 Teachers' Salary Guide:

<u>NAME</u>	<u>DEGREE</u>	<u>STEP</u>	<u>SALARY</u>
Luke Cardinale	B.A.	9	\$45,384
Debra Tiene	B.A.	6	20,250 (p/t .5)

**APPOINT
PERM UNASSIGNED
SUBS**

27. APPOINTMENTS – Permanent Unassigned Substitutes

Trustee Viola moved, and Trustee Olivo seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

BE IT RESOLVED that the Board of Education approves the appointments of the following permanent unassigned substitutes for the 2005/06 school year at the rate of \$78 per day and fringe benefits which include State Health Benefits and dental plans:

Suzanne Baker
Robin DeLorenzo
Lori Ferrara
Nicole Ferraro
Natalie Gatto
Ravit Gadot
Denise Mazza
Stephanie Rizzo
Joniene Ryder
Lisa Vallo

BE IT FURTHER RESOLVED that these candidates met the district's requirements for the permanent unassigned substitute position which is the possession of a County Substitute Certificate.

**TRANS
CONTRACT**

6. TRANSPORTATION CONTRACT

BE IT RESOLVED, That the Nutley Board of Education approves a transportation contract Par #1 with a parent to provide transportation for one Special Education student from Nutley to the Bleshman School Paramus, NJ effective September 1, 2005 through June 30, 2006 at a cost of \$31.50 per day.

Subject to approval of the County Superintendent of Schools.

**ACCEPT F
BUS LEASE/PURCH.
AGREEMENT**

7. ACCEPTANCE OF BUS LEASE/PURCHASE AGREEMENT

WHEREAS the Nutley Board of Education has determined that a true and very real need exists for the acquisition of a 16 passenger and a 24 passenger bus described in the Lease Purchase Agreement #40019425 with Commerce Bank appended hereto as Appendix F, and

WHEREAS the Nutley Board of Education has taken the necessary steps, including any legal bidding requirements, under applicable law to arrange for the acquisition of such Equipment.

BE IT RESOLVED, by the Nutley Board of Education that the terms of said Lease Purchase Agreement are in the best interests of Nutley Board of Education for the acquisition of such Equipment, and the Nutley Board of Education designates and confirms the School Business Administrator/Board Secretary, Dennis M. Oblack to execute and deliver, the Lease Purchase Agreement.

8. APPROVAL OF CHANGE ORDER FOR RADCLIFFE SCHOOL VERTICAL LIFT

**APPROVE G
VERTICAL LIFT
CHANGE ORDER**

BE IT RESOLVED that the Board of Education approves the recommendations from DCM Architecture, Inc., its Architect for Change Order #1 (Appendix G) for Radcliffe School Vertical Lift project. The contract with William Kohl Construction will reflect an increase in the amount as follows:

	<u>Date</u>	<u>Amount</u>
Change Order #1	6/16/05	\$ 4,066.98

HEARING OF CITIZENS

**HEARING OF
CITIZENS**

At this time, President Parisi opened this meeting to members of the attending public for comments and/or concerns on any school-related matters.

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network, spoke about the intent of the Network to get 5,000 signatures in support of the drive for safety called "Save the Guards." She also read a letter that she wrote to Acting Governor Richard J. Cody, which is appended to the minutes of this meeting, outlining the crossing guard situation and asking for his help.

Hearing no further comments, President Parisi closed this portion of the meeting.

OLD BUSINESS

OLD BUSINESS

Trustee Casale suggested posting a crossing guard position at the entrance to the Radcliffe School driveway.

Superintendent Zarra said he would put a job description together and post the position.

Trustee Reilly asked about the status of the defibrillators for the schools.

Superintendent Zarra said that he suggested that each PTO buy one for their school.

NEW BUSINESS

NEW BUSINESS

President Parisi and Trustee Reilly spoke about the discussion between the Board and Dr. Bruce Ettinger, Director of the Children's Institute, regarding the proposed in-house satellite autistic program that would be located at Lincoln School and the benefits to our district to house such a program.

Trustee Reilly moved, Trustee Casale seconded, a motion that the Board approve the following resolution. Upon being put to a roll call vote the resolution was approved.

**APPROVE
AGREEMENT
CHILDREN'S INSTITUTE**

**APPROVAL OF AGREEMENT – Between the Nutley Board
of Education and Children's Institute located in Verona,
NJ for the 2005-06 School Year**

BE IT RESOLVED that the Nutley School District enter into a partnership with the Children's Institute located in Verona, NJ for the 2005-06 school year, as explained during a presentation by Dr. Bruce Ettinger.

WHEREAS this agreement is dependent upon a minimum of seven students enrolled in this pre-school Autistic class at Lincoln School,

BE IT FURTHER RESOLVED that this partnership must be approved by the State Department of Education.

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 9:40 PM on a motion by Trustee Moscaritola, seconded by Trustee Viola, and unanimously approved by voice vote.

Respectfully submitted,

Dennis M. Oblack
Board Secretary