

**NUTLEY BOARD OF EDUCATION
REGULAR MEETING
JULY 26, 2004**

The Nutley Board of Education held a Regular Meeting on Monday, July 26, 2004 at the Radcliffe Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

President Alamo opened the meeting at 8:25 PM.

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Alamo stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated May 3, 2004 and legally advertised in the Nutley Sun on May 13, 2004. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

**FLAG
SALUTE**

Trustee Reilly led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Dr. Philip T. Casale
 Mr. Gerard Del Tufo
 Mr. Sal Olivo
 Dr. Gerard M. Parisi
 Mr. Kenneth J. Reilly
 Mr. Alfred R. Restaino, Jr.
 Mr. James Viola
 Mrs. Maria Alamo

Absent: Mr. John Cafone

Also Present: Dr. Kathleen C. Serafino, Superintendent of Schools
 Mr. Dennis M. Oblack, Business Administrator/Board Secretary

Also Absent: Dr. James Vivinetto, Assistant Superintendent

APPROVAL OF MINUTES

**APPROVE
MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

June 28, 2004 - Regular Meeting
June 28, 2004 - Closed Executive Session
June 28, 2004 - Conference Meeting

Trustee Parisi moved, Trustee Del Tufo seconded, and the Board unanimously approved by voice vote a motion to approve the minutes as listed.

CORRESPONDENCE

CORRESPONDENCE

Board Secretary Oblack read, and the trustees acknowledged, the following items of correspondence:

Thank-you note from Mayor Cocchiola and the Commissioners for permitting the usage of the Oval and Franklin Middle School for this year's Fourth of July celebration.

Thank-you notes from Jacqueline Meloni and Bernadette Santoriello for the Board's retirement dinner and gift.

SUPERINTENDENT'S REPORT

SUPT'S REPORT A

Superintendent Serafino welcomed everyone in attendance and announced that awards would be presented tonight to students for academic and athletic achievements. Mr. Frannicola and several coaches announced the recipients of the athletic awards as stated on Schedule A as appended to these minutes.

RECESS MEETING

RECESS

At 8:55 PM, upon the suggestion of President Alamo, Trustee Casale moved, Trustee Del Tufo seconded, and the Board unanimously approved by voice vote a motion to recess.

RECONVENE MEETING

RECONVENE

At 9:05 p.m. Trustee Casale moved, Trustee Parisi seconded, and the Board unanimously approved by voice vote a motion to reconvene the open public meeting.

BOARD SECRETARY'S REPORT

**BOARD
SECRETARY'S
REPORT**

Board Secretary Oblack presented the Board Secretary's Report dated July 26, 2004 as listed on the agenda.

HEARING OF CITIZENS (Resolutions Only)

**HEARING OF
CITIZENS**

At this time, President Alamo opened this meeting to members of the attending public for comments and/or concerns regarding the resolutions to be voted upon in tonight's agenda.

Hearing none, President Alamo closed this portion of the meeting.

SUPERINTENDENT'S RESOLUTIONS

**SUPT'S
RESOLUTIONS**

Trustee Parisi moved, and Trustee Olivo seconded, a motion that the Board approve the Superintendent's Resolutions numbers 1 through 20 as listed below.

The Superintendent's Resolutions 1 through 20 were unanimously approved by roll call vote.

**RESIGN
TEACHER**

1. **RESIGNATION – Teacher**

BE IT RESOLVED that the Board of Education accepts the resignation of Mrs. Anita Dubas, teacher, effective July 1, 2004.

**RESIGN
ATHLETICS**

2. **RESIGNATION – Athletics**

BE IT RESOLVED that the Board of Education accepts the resignations of the following coaches:

Jennifer Citarella	-Assistant Softball Coach
Donald Sellari	-Assistant Football Coach
Christopher Strumolo	-Assistant Football Coach

3. **AMENDING REAPPOINTMENTS - District-Wide Personnel**

**AMEND
DISTRICT-WIDE
PERSONNEL**

BE IT RESOLVED that the Board of Education approves the amending of the resolution, approved at the June 28, 2004 Board Meeting (Schedule C) to reflect the following changes in the reappointments of the district-wide personnel for the school year 2004-05:

2004-05
Salary Longevity

Manager Buildings & Grounds

Nicolette, Philip \$ 74,510 1,200
Stipend - Security 5,000

C.I.E. Coordinator

Farkas, William 5,000 (includes 140 hours
summer work)

NCLB Grant/K-8 Testing Coordinator

Francioso, Mariana 3,000

School Residency/Resource/Safety Officer

Ferrara, Natale 32,000 (includes travel)

**AMEND
TRANSFER**

4. **AMENDMENT – Transfer**

BE IT RESOLVED that the Board of Education approves the amending of the addendum, approved at the May 24, 2004 Board Meeting, to reflect a change in the following transfer:

<u>Name</u>	<u>From</u>	<u>To</u>
Frank Francia	High School	Franklin

**AMEND
APPOINTMENT
B&G EMPLOYEES**

5. **AMENDING APPOINTMENTS - Buildings & Grounds Employees - Custodian/Groundsman**

BE IT RESOLVED that the Board of Education approves the amending of the resolution, approved at the June 28, 2004 Board Meeting to reflect the following changes in salary for the buildings & grounds employees listed below:

<u>Name</u>	<u>Group</u>	<u>Step</u>	<u>Salary</u>
Frank Marando, Jr.	2	4	\$28,554 + night stipend \$1,500
Edward Miller	2	4	28,554
Gerard Vecchio	2	4	28,554

**APPOINT
PROF STAFF**

6. **APPOINTMENTS – Professional Staff**

BE IT RESOLVED that the Board of Education approves the appointment of the personnel listed below for the 2004-05

school year, effective September 1, 2004 in accordance with the 2004-05 Teachers' Salary Guide:

<u>Name</u>	<u>Degree</u>	<u>Step</u>	<u>Salary</u>
Erin Barrett	B.A.	6	\$40,000
Stephanie Binaghi	B.A.	6	40,000
Malissa Cummins	B.A.+30	6	21,000 (p/t.5)
Jacqueline Maddi	B.A.	6	20,000 (p/t.5)
Janine Peters	B.A.	6	40,000
Christine Polk	M.A.+30	8	48,534
Santiago Salme	B.A.	8	42,652
Sandra Stark-Houck	M.A.	10	49,184
Lauren Tomaszewski	B.A.	6	40,000

7. APPOINTMENTS – Athletics

**APPOINT
ATHLETICS B**

BE IT RESOLVED that the Board of Education approves the athletic appointments listed on the attached Schedule B for the 2004-05 school year on the salary guide at the classification and step as indicated in accordance with the 2004-05 coaches salary guide.

8. APPOINTMENTS – Special Education Summer Program

**APPOINT
SPEC ED
SUMMER PROG**

BE IT RESOLVED that the Board of Education approves the appointments of the following personnel as substitutes for the 2004 Special Education Summer Program:

Lawrence Tuorto - Teacher
Francine Lambroschino - Hourly Aide

9. APPOINTMENT – Station Manager

**APPOINT
STATION MGR**

BE IT RESOLVED that the Board of Education approves the appointment of Mr. James Kelly as Station Manager for the Nutley School District from July 1, 2004 to June 30, 2005 at a stipend of \$5,752.

10. APPOINTMENT – Substitute Athletic Trainer

**APPOINT
SUB ATHLETIC
TRAINER**

BE IT RESOLVED that the Board of Education approves the appointment of Nicholas Georgetti as the substitute athletic trainer from August 12, 2004 to September 7, 2004 at the rate of \$25.00 per hour.

11. APPOINTMENT – Asbestos Program Manager

**APPOINT
ASBESTOS PROG
MANAGER**

WHEREAS, the Asbestos Hazard Emergency Response Act of 1986 (AHERA) required the Board of Education to designate a person as Asbestos Program Manager who would

be responsible to ensure that the requirements of the AHERA rules and regulations were properly implemented,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education appoints Philip Nicolette as the Asbestos Program Manager for the 2004-05 school year.

12. REAPPOINTMENTS – Instructional Aides

**REAPPOINT
INSTRUCT AIDES C**

BE IT RESOLVED that the Board of Education approves the reappointment of the instructional aides listed on the attached Schedule C for the 2004-05 school year, at the classification and step as indicated in accordance with the 2004-05 Secretarial Guide.

13. REAPPOINTMENTS – Part-time School Aides

**REAPPOINT
PT AIDES D**

BE IT RESOLVED that the Board of Education approves the reappointment of the part-time aides, listed on the attached Schedule D for the 2004-05 school year at the hourly rate established by the Board of Education.

14. EXTRA COMPENSATION

**EXTRA
COMP**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

PAYMENT FOR EXTRA-CURRICULAR ACTIVITIES

NAME

Nutley High School

Lisa Cassilli	Study Buddies	\$251.50
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RADCLIFFE SCHOOL

Joyce Wood	Study Buddies	251.50
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**PAYMENT FOR GUIDANCE COUNSELORS –
SUMMER - June 23, 24 and 29 and July 2, 2004**

High School

Kathryn Comune	\$880.92
James Mauro	880.92
Susan Scerbo	880.92
MaryFran Simmons-Falluca	818.98

Franklin School

James Cummings	880.92
Joyce Wood	765.80

**LONGEVITY
PAY**

15. **LONGEVITY PAY**

BE IT RESOLVED that the Board of Education approves the following longevity payment:

Arlene Baldino - \$1,400 Eff. Sept. 1, 2004 (15 years)
Patricia Trainor - \$ 700 Eff. Sept. 1, 2004 (15 years)

**APPROVE
EXTENDED DAY
RATES**

16. **APPROVAL OF RATES – EXTENDED DAY PROGRAM
for the 2004-05 School Year**

BE IT RESOLVED that the Board of Education approves the following pay rates for the Nutley Board of Education Extended Day Program for the 2004-05 school year:

Supervisors \$30.00 per hour

Teachers
Step 1 23.00 per hour
Step 2 25.00 per hour

Aides
Step 1 12.00 per hour
Step 2 15.00 per hour

Child Care Nurse 25.00 per hour

**EXTENDED
SUMMER PROG E**

17. **EXTENDED SCHOOL YEAR PROGRAM (Outgoing) –
SUMMER 2004**

BE IT RESOLVED that the Board of Education approves the Extended School Year Program, listed on the attached Schedule E, for the summer of 2004.

**EXTENDED
SUMMER PROG**

18. **EXTENDED SCHOOL YEAR PROGRAM (Incoming) -
SUMMER 2004**

BE IT RESOLVED that the Board of Education accepts the following students for the extended school year program for the summer of 2004:

EAST NEWARK

(1) SLD student to attend our extended year program from June 28 through July 26, 2004. Tuition \$81.61 per diem.

IRVINGTON

(1) SLD student to attend our extended year program from June 28 through July 26, 2004. Tuition \$81.61 per diem.

19. **APPROVAL OF AUTOMOBILE ALLOWANCE**

**APPROVE
AUTO
ALLOWANCE**

BE IT RESOLVED that the Board of Education approves the payment of an allowance to Natale Ferrara in the amount of \$500.00 for the use of his personal automobile on district business for the period January 1, 2004 to June 30, 2004.

20. **BOARD POLICY- First Reading**

**BOARD
POLICY
1ST READING F**

BE IT RESOLVED that the Board approves the following new Board Policy at this first reading.

Policy #5843 Extended Day Program Schedule F

BOARD SECRETARY'S RESOLUTIONS

**BOARD
SECRETARY'S
RESOLUTIONS**

Trustee Restaino moved, and Trustee Parisi seconded, a motion that the Board approve the Board Secretary's Resolutions numbers 1 through 14 as listed below.

The Board Secretary's Resolutions 1 through 14 were unanimously approved by roll call vote with the following exceptions:

1. Trustee Reilly abstained on Resolution 3 - Bills and Mandatory Payments.

1. **SECRETARY & TREASURER'S REPORT**

**SECY. & TREAS.
REPORTS A
B**

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending June 30, 2004.

2. **CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

**CERTIFICATION
MAJOR ACCOUNT
FUND STATUS**

BE IT RESOLVED that the Nutley Board of Education certifies that as of June 30, 2004, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are General Fund and Debt Service.)

- | | | |
|--|--|-----------------|
| <p>3. <u>BILLS AND MANDATORY PAYMENTS</u></p> <p>BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated July 26, 2004 in the total amount of \$2,191,684.54 (Appendix C).</p> | <p>BILLS &
MANDATORY
PAYMENTS</p> | <p>C</p> |
| <p>4. <u>REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS</u></p> <p>BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.</p> | <p>USE OF
BUILDINGS
AND GROUNDS</p> | <p>D</p> |
| <p>5. <u>TRANSFER SCHEDULE</u></p> <p>BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2003-04 budget dated June 30, 2004 in the amount of \$706,169 as appended (Appendix E).</p> | <p>TRANSFER
SCHEDULE</p> | <p>E</p> |
| <p>6. <u>DEPOSITORY OF SCHOOL FUNDS - Valley National Bank</u></p> <p>BE IT RESOLVED that Valley National Bank be designated the official depository for the following accounts of the Nutley Board of Education for the 2004-05 school year, and</p> <p>BE IT FURTHER RESOLVED that the following officers of the various accounts be authorized to sign checks drawn on the account:</p> <p><u>Board of Education, N.J. Unemployment
Insurance Trust Fund Account</u></p> <p>Dennis M. Oblack
and
Jean Unglaub</p> <p><u>Franklin School Account</u></p> <p>John Calicchio
or
Sherrie Tolve
and
Patricia Wowkanyn</p> | <p>DEPOSITORY
OF
FUNDS</p> | |
| <p>7. <u>DEPOSITORY OF SCHOOL FUNDS - Wachovia Bank</u></p> <p>BE IT RESOLVED that the Wachovia Bank be designated as the official depository for the following account of the Nutley Board of Education for the 2004-05 school year, and</p> <p>BE IT FURTHER RESOLVED that the following officers of this account be authorized to sign checks drawn on the account:</p> | <p>DEPOSITORY
OF
FUNDS</p> | |

BE IT FURTHER RESOLVED that the Commerce Bank be authorized to accept facsimile signatures of the check signing machine.

**APPROVE
PARTIAL PAY
LEVY
CONSTRUCTION**

9. APPROVAL OF PARTIAL PAYMENT TO LEVY CONSTRUCTION COMPANY

BE IT RESOLVED that the Board of Education approves partial payment in the amount of \$29,015.00 to Levy Construction Co., Inc. for the Nutley High School Window Replacement Project as per the recommendation of the Board's architect and construction manager.

**THERAPEUTIC
SCHOOL FOOD SVCS
AGREEMENT**

10. THERAPEUTIC SCHOOL FOOD SERVICE AGREEMENT - 2004-05 School Year

BE IT RESOLVED that the Board of Education approves the Food Service Agreement with the Therapeutic School at Community Health Care Network, Inc., Belleville, NJ for the 2004-05 school year.

11. CAFETERIA PRICES - 2004-05 School Year

CAFETERIA PRICES F

BE IT RESOLVED that the Board of Education approves the cafeteria prices for the 2004-05 school year as per Appendix F.

12. JOINT TRANSPORTATION AGREEMENT

**JOINT
TRANS
AGREEMENT**

BE IT RESOLVED that the Board of Education approves the following Joint Transportation Agreement with the Bloomfield Board of Education to provide transportation for special education students from Bloomfield to the following schools, effective September 1, 2004 through June 30, 2005. (Subject to approval of the County Superintendent of Schools.)

<u>RT#</u>	<u># OF STUDENTS</u>	<u>SCHOOL</u>	<u>COST PER DIEM PER CHILD</u>
9	1	Children's Institute Verona	\$ 43.00
12	2	ECLC Chatham	\$ 70.00
13	2	Allegro School Cedar Knolls	\$ 81.00
14	1	Midland School North Branch	\$119.00
9* (*AM & PM)	14	Vocational School West Caldwell	\$134.00

An additional charge of \$10 per diem will be added for each additional student on an established route.

13. APPROVAL OF SUBMISSION OF APPLICATION FOR 2004 INCENTIVE FOR DEMONSTRATING EXCELLENCE IN ACADEMIC STANDARDS (I.D.E.A.S.)

**APPROVE
SUBMISSION
OF APPLICATION
I.D.E.A.S.**

BE IT RESOLVED that the Board of Education approves the submission of application for the 2004 Incentive for Demonstrating Excellence in Academic Standards (I.D.E.A.S.) in the amount of \$3,945.

14. APPROVAL OF SUBMISSION OF CAPITAL PROJECTS TO NEW JERSEY DEPARTMENT OF EDUCATION

**APPROVE
SUBMISSION
OF CAPITAL PROJ
TO NJDOE**

BE IT RESOLVED that the Nutley Board of Education approves the submission of project applications to the New Jersey Department of Education for purposes of determination of Preliminary Eligible Costs under the Educational Facilities Construction and Financing Act, P.L. 2000, C.72 for the Vertical Lift at Radcliffe School and the Modular Classrooms at the Franklin and Yantacaw Schools.

15. APPROVAL OF PARTIAL PAYMENT TO NIRAM, INC.

**APPROVE
PARTIAL PAY
NIRAM, INC.**

Trustee Reilly moved, and Trustee Viola seconded the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

BE IT RESOLVED that the Board of Education approves partial payment in the amount of \$808,790.30 to Niram, Inc. under Application and Certificate for Payment Numbers 7 and 8, for the Nutley High School Science Lab Refurbishment as per the recommendation of the Board's architect and construction manager.

16. APPROVAL OF CONSTRUCTION SERVICES - MASONRY PRESERVATION SERVICES, INC.

**APPROVE
MASONRY PRES.
SERVICES, INC. G**

Trustee Del Tufo moved, and Trustee Casale seconded the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

WHEREAS there exists an immediate need for construction services to stabilize the brick facade of Lincoln Elementary School, and

WHEREAS the Essex County Superintendent of Schools has certified that the existing condition of the building facade constitutes an emergency affecting the safety of individuals on the school property, and

WHEREAS the firm of Masonry Preservation Services, Inc. has submitted through the Board of Education's Consulting Engineers, CVM Engineers, a proposal acceptable to the Board for these stabilization services, and

WHEREAS N.J.S.A. 18A:18A-7 provides for the award of contracts for this type of emergency service without competitive bidding,

NOW THEREFORE BE IT RESOLVED that the Board of Education of the Township of Nutley approves the proposal of Masonry Preservation Services, Inc. as per the recommendation of CVM Engineers.

BE IT FURTHER RESOLVED that the cost of these services will not exceed a fixed amount of \$101,500 plus up to \$18,500 for allowance items per the Work Scope Breakdown dated July 26, 2004 (Appendix G).

COMMITTEE REPORTS

**COMMITTEE
REPORTS**

Trustee Del Tufo - Facilities Committee

HEARING OF CITIZENS

**HEARING OF
CITIZENS**

At this time, President Alamo opened this meeting to members of the attending public for comments and/or concerns on any school-related matters.

Resident Terry Quirk asked questions regarding the art curriculum and requested to see the curriculum standards for that subject.

Residents Lisa Chagnon and Julie Viola questioned the status of an art room and music room for Radcliffe School.

Resident Stephanie Airey asked if lights could be put at the top of the Radcliffe School field.

Superintendent Serafino, President Alamo and several trustees responded to the concerns of the residents. Hearing no further comments, President Alamo closed this portion of the meeting.

OLD BUSINESS

OLD BUSINESS

None

NEW BUSINESS

NEW BUSINESS

President Alamo asked Board Secretary Oblack to explain the impact of passage of A-99/S-1701, a bill regarding the appropriation of surplus funds for school districts.

Superintendent Serafino read a letter to the Board stating her intention to retire January 1, 2005.

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 9:50 PM on a motion by Trustee Casale, seconded by Trustee Parisi, and unanimously approved by voice vote.

Respectfully submitted,

Dennis M. Oblack
Board Secretary