

NUTLEY BOARD OF EDUCATION

**REGULAR MEETING
JANUARY 27, 2003**

The Nutley Board of Education held a Regular Meeting on Monday, December 16, 2002 at the Radcliffe School Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

President Cafone opened the meeting at 8:00 PM

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Cafone stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was provided in the annual notice dated April 29, 2002. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

**FLAG
SALUTE**

President Cafone led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Mrs. Maria Alamo
Dr. Philip T. Casale
Mr. Alan Genitempo
Mr. Sal Olivo
Dr. Gerard M. Parisi
Mr. Joseph C. Pelaia
Mr. Alfred R. Restaino, Jr.
Mr. John Cafone

Absent: Mr. Gerard Del Tufo

Also Present: Dr. Kathleen C. Serafino, Superintendent of Schools
Mr. James Mallen, Business Administrator/Board Secretary
Dr. James Vivinetto, Assistant Superintendent

Also Absent: Mr. Jonathan Orr, Student Representative, NHS

APPROVAL OF MINUTES

**APPROVE
MINUTES**

BE IT RESOLVED that the Board of Education approves the minutes of the Conference and Closed Executive Session meetings of January 13, 2003, the Special meeting of January 7, 2003 and the Regular, Conference and Closed Executive Session meetings of December 16, 2002 .

Trustee Restaino moved, Trustee Parisi seconded and the Board approved by roll call vote the motion to approve the meeting minutes.

CORRESPONDENCE

CORRESPONDENCE

Mr. Mallen presented and read the following correspondence:

A thank-you note from Linda Scarpa for the Board's expression of sympathy on the passing of her father.

A variance notice regarding property at 63 Jefferson Street being 200 feet within school property.

A variance notice regarding property at 314 Harrison Street being 200 feet within school property.

A variance notice regarding property at 53 Wilson Street being 200 feet within school property.

SPECIAL ORDER OF BUSINESS

**SPECIAL ORDER
OF BUSINESS**

Superintendent Serafino announced that she is pleased to introduce Nutley High School Principal Mr. Joseph Zarra who then presented the Board with the trophy and plaque that named the Nutley High School Competition Cheerleaders the New Jersey State Champions 2002 at the UCC Invitational Competition in November.

SUPERINTENDENT'S REPORT

SUPT'S REPORT A

Dr. Serafino presented the Superintendent's Report dated January 27, 2003, Schedule A, which is appended to the minutes of this meeting and spoke briefly of the proposed 2003-04 school calendar.

BOARD SECRETARY'S REPORT

**BOARD
SECRETARY'S
REPORT**

Board Secretary Mallen presented the Board Secretary's Report dated January 27, 2003 as listed on the agenda.

HEARING OF CITIZENS (Resolutions Only)

**HEARING OF
CITIZENS**

Resident Joseph Beckmeyer asked if the vacancies being filled tonight were properly posted.

He also asked specific questions regarding a policy being approved tonight regarding student identification cards.

Resident Chrys Carlo asked if the Board had investigated leasing buses vs. leasing property.

Superintendent Serafino and President Cafone responded where appropriate.

SUPERINTENDENT'S RESOLUTIONS

**SUPT'S
RESOLUTIONS**

Trustee Restaino moved and Trustee Casale seconded a motion that the Board approve the Superintendent's Resolutions numbers 1 through 23 as listed below.

Trustee Alamo moved and Trustee Casale seconded a motion to amend resolution #23 - Board Policies - First Reading. The resolutions, as amended, were unanimously approved by roll call vote as follows: Ayes 8, Noes 0.

**RETIREMENTS
PROF STAFF**

1. **RETIREMENTS – Professional Staff**

BE IT RESOLVED that the Board of Education accepts the retirement of the following personnel, effective July 1, 2003:

Linda Gilroy	-Elementary Teacher
Marilyn Hannon	-Elementary Teacher
Holly A. Naturale	-High School Teacher
Theresa Ruffo	-Elementary Teacher
Stephen J. Starrick	-High School Teacher
John Suffren	-High School Teacher
Frank J. Zintl	-High School Teacher

**RETIRE
PURCH SEC**

2. **RETIREMENT - Purchasing Secretary**

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation for reasons of retirement for Nancy Greulich, Purchasing Secretary, effective July 1, 2003.

**RESIGN
TRANS
COORD**

3. **RESIGNATION – Transportation Coordinator**

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Lu Ann Calicchio, Transportation Coordinator, effective February 28, 2003.

4. AMENDING APPOINTMENT - Professional Staff

**AMEND
APPT PROF
STAFF**

BE IT RESOLVED that the Board of Education approves the amending of the resolution, approved at the December 16, 2002 Board Meeting, of Michael Soprano to reflect a change in resignation date to January 17, 2003.

5. AMENDING APPOINTMENT - Instructional Aide

**AMEND
APPOINT
INSTRUCT AIDE**

BE IT RESOLVED that the Board of Education approves the amending of the resolution, approved at the December 16, 2002 Board Meeting, of Patricia Bankuti to reflect a change in salary to \$8,825, prorated, for the 2002-03 school year.

6. AMENDING APPOINTMENT - REAPPOINTMENTS - Professional Staff

**AMEND
APPOINT/
REAPPOINT
PROF STAFF**

BE IT RESOLVED that the Board of Education approves the amending of the resolution, approved at the May 29, 2002 Board Meeting of Ellen Wolf to reflect a full time position at a prorated salary of \$76,972, M.A.+30 -Max.2½, plus \$1,400 longevity, effective February 24, 2003.

7. APPOINTMENT – Professional Staff

**APPOINT
PROF
STAFF**

BE IT RESOLVED that the Board of Education approves the appointment of Baron Raymonde as teacher for the 2002-03 school year, effective February 1, 2003 at the annual salary of \$40,490, M.A.-6, prorated, in accordance with the 2002-03 Teachers' Salary Guide.

BE IT FURTHER RESOLVED that the Board approves the application for emergent hiring as per the state criminal review procedure.

8. APPOINTMENT – Teacher Substitute

**APPOINT
TEACHER
SUB**

BE IT RESOLVED THAT THE Board of Education approves the appointment of Holly Moscaritola as teacher substitute, effective January 2, 2003 for the 2002-03 school year, at the per diem rate of \$70.00, in accordance with the per diem rate established by the Board of Education.

9. APPOINTMENTS – Teacher Substitutes

**APPOINT
TEACHER
SUBS**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B dated January 27, 2003 for the 2002-03 school year.

B

**APPOINT
SUB**

10. APPOINTMENT- Substitute

BE IT RESOLVED that the Board of Education approves the following substitute for the 2002-03 school year:

Secretary/School Aide

Dawn Currie

**APPOINT
EXTENDED
DAY**

11. APPOINTMENTS - BOE Extended Day Program

BE IT RESOLVED that the Board of Education approves the appointments of the School Age Extended Day Program employees listed below for the 2002-03 school year at the salaries indicated:

P/T Child Care Supervisor Hourly Rate

Carla Cullari \$27.00

Special Needs Child care Aide

Luz M. Bencivenga * \$10.00

*BE IT FURTHER RESOLVED that the Board approves the application for emergent hiring as per the state criminal review procedure.

**APPROVE
PROBATIONARY
CAFÉ. EMPLOYEE**

12. APPROVAL OF PROBATIONARY CAFETERIA EMPLOYEE

BE IT RESOLVED that the Board of Education approves the appointment of Carmelina D'Angelo as probationary cafeteria employee for the 90-day probationary period from February 1, 2003 to April 30, 2003 part time 19.5 hours per week at the hourly rate of \$10.94 per hour - in accordance with the 2001-02 Cafeteria Employees Salary Guide pending conclusion of negotiations.

**LEAVE
TEACHER**

13. LEAVE OF ABSENCE - Teacher

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Deborah Amoroso, elementary teacher, effective February 14, 2003 for the 2002-03 school year with the provision that she notify the Superintendent of Schools of further teaching intentions no later than April 1, 2003.

**LEAVE
TEACHER**

14. LEAVE OF ABSENCE - Teacher

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Dawn Goldberg, elementary

teacher effective January 31, 2003 for the 2002-03 school year with the provision that she notify the Superintendent of Schools of further teaching intentions no later than April 1, 2003.

**LEAVE
INSTRUCT
AIDE**

15. LEAVE OF ABSENCE - Instructional Aide

BE IT RESOLVED that the Board of Education approves a medical leave of absence without pay for Joann Witczak from January 13, 2003 through March 31, 2003.

**LEAVE
INSTRUCT
AIDE**

16. LEAVE OF ABSENCE - Instructional Aide

BE IT RESOLVED that the Board of Education approves a medical leave of absence without pay for Melissa Rosamilia from December 20, 2002 through March 5, 2003.

**EXTENDED
LEAVE
CUSTODIAN**

17. EXTENDED LEAVE OF ABSENCE - CUSTODIAN

BE IT RESOLVED that the Board of Education approves an additional leave of absence without pay for David Staub, effective January 2, 2003 until March 1, 2003.

**EXTRA
COMP**

18. EXTRA COMPENSATION

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**SCIENCE CURRICULUM – Grades 9-12
December 3, 10 and 17, 2002**

Kent Bania	\$138.56
Lawrence Jinks	279.78
Paula Kasner	138.56
Scott Kindler	207.84
Eleni Koukoularis	207.84
Steven Starrick	138.56
Joseph Tagliareni	138.56

**WORLD LANGUAGES - CONVERSATIONAL
SPANISH CURRICULUM–December 18, 2002
and FRENCH AP CURRICULUM–December 19, 2002**

Addolorato Cicchino	\$ 69.28
Patricia Camarda	69.28
Peggy Rucinski	69.28
Ciro Violante	186.52

**HEALTH DYNAMICS CLASSES -
Month of December, 2002**

Rose Cioffi	\$250.00
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**PAYMENT FOR JOHNS HOPKINS (SAT) REVIEW
CLASSES – January 11, 2003**

JoLinda Griwert	\$138.56
Leann Martin	138.56

**CENTRAL DETENTION COVERAGE –
December, 2002**

High School

Robin DeLorenzo	\$ 56.31
Anne Marie Kowalski	206.47
Lisa Vallo	18.77

Franklin School

Joseph Cappello	150.16
Louis Manganiello	75.08
LuAnn Zullo	18.77

**SATURDAY MORNING SUSPENSIONS –
December, 2002**

High School

Anne Marie Kowalski	\$156.90
Lisa Vallo	78.45

INTRAMURALS - 10/3 - 10/24/02

Jennifer Citarella	\$107.40
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**LONGEVITY
PAY**

19. **LONGEVITY PAY**

BE IT RESOLVED that the Board of Education authorizes the approval of the following longevity payments:

AnnMarie Kowalski \$1,450 prorated Eff. Feb 1, 2003 (20 yrs)

Rosalie Alongi \$600 prorated Eff. Feb. 1, 2003 (10 yrs)

**SPECIAL
CLASS
PLACEMENT**

20. **SPECIAL CLASS PLACEMENT - Educationally
Disabled Student**

BE IT RESOLVED that the Board of Education authorizes the attendance of students in out-of-district Special Education classes for the 2002-03 school year as follows:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Effective Date</u>	<u>Tuition</u>
F&N Brown School Verona, NJ	1	Preschool Disabled	1/2/03	\$18,714.60
Child Development Center Bloomfield, NJ	1*	ED	1/16/03	\$17,001.36

*Please note that this is a transfer student

**CHANGE
TRAINING
LEVELS**

21. CHANGE IN TRAINING LEVELS

BE IT RESOLVED, That the Board of Education approves the following personnel be advanced to the proper level of the salary guide in accordance with Board of Education Regulations, said teachers having completed the necessary college courses to qualify for such advancement, to be effective February 1, 2003.

	<u>Step</u>	<u>Salary</u> (Prorated)
<u>To B.A.+15</u>		
Maria Considine	8 ½	\$ 43,241
Danielle Ferraro	11	47,441
Nicholas Norcia	6	38,721
Alisa Rossi	9	44,079
<u>To B.A.+30</u>		
Kimberly Algieri	9	26,890 (p/t .6)
Michele Cristantiello	Max. 2	65,329
Walter King	9	44,817
Susan Neri	17	63,155
<u>To M.A.</u>		
Darren Groh	13	53,179
<u>To M.A.+15</u>		
Christopher Rosati	9	47,640

To M.A.+30

Donna Hutcheson	Max. 4	79,919
Robert O'Dell	6	87,304
Lorraine Restel	Max. 4	79,919

**APPROVE
DISNEY
TRIP**

22. APPROVAL OF WALT DISNEY WORLD ORLANDO TRIP

BE IT RESOLVED that the Board of Education approves the trip to Walt Disney World, Orlando, FL for the Raider Marching Band, Orchestra, Choralettes, Concert Choir, Octets and Cheerleaders from May 14, 2003 through May 18, 2003.

**BOARD POLICY C
1ST READING D**

23. BOARD POLICY- First Reading

BE IT RESOLVED that the Board approves the following new Board Policies at this first reading.

Policy #5512.01	Harassment, Intimidation and Bullying	Schedule C
Policy #5517	Pupil Identification Cards	Schedule D

**BOARD
SECRETARY'S
RESOLUTIONS**

BOARD SECRETARY'S RESOLUTIONS

Trustee Alamo moved and Trustee Parisi seconded a motion that the Board approve the Board Secretary's Resolutions numbers 1 through 10 as listed below.

Trustee Casale moved and Trustee Pelaia seconded a motion to amend resolution #10 - Lease Agreement revising the monthly sum of \$1,866.67 to \$1,650.00.

The resolution, as amended, was unanimously approved by roll call vote as follows: Ayes 8, Noes 0.

**SECY. & TREAS. A
REPORTS B**

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education acknowledges and accepts the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period from July 1, 2002 through December 31, 2002.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

**CERTIFICATION
MAJOR ACCOUNT
FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6:20-2.13 (e), the Nutley Board of Education certifies that as of December 31, 2002, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are General Fund and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

**BILLS &
MANDATORY
PAYMENTS**

C

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated January 27, 2003 in the total amount of \$4,253,345.25 (Appendix C).

4. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

**USE OF BUILDINGS
AND GROUNDS**

D

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.

5. TRANSFER SCHEDULE

**TRANSFER
SCHEDULE**

E

BE IT RESOLVED that the Board of Education approves, in compliance with N.J.A.C. 9:20-2, the transfers in the 2002-03 budget per Transfer Schedule #6 dated January 27, 2003 in the amount of \$98,081 as appended (Appendix E).

6. ACCEPTANCE OF GRANT - No Child Left Behind Act (NCLB) - FY 2003

**GRANT
NCLB
FY 2003**

BE IT RESOLVED that the Board of Education accepts a FY 2003 Grant under the No Child Left Behind act (NCLB) in the following amounts:

Title I Part A \$230,160
Title II Part A 100,826 (Public- \$94,645 Nonpublic - \$6,181)
Title II Part D 6,561 (Public- 5,720 Nonpublic - 841)

Title III \$ 12,176 (Consortium Application with the following Districts contributing funding: Nutley \$7,779; Caldwell/West Caldwell \$2,875; Glen Ridge \$846; Cedar Grove \$676)

Title IV 16,092 (Public- 14,030 Nonpublic- 2,062)
Title V 19,515 (Public- 14,030 Nonpublic- 2,501)

\$385,330

**APPLICATION
EXTRAORDINARY
AID**

7. APPLICATION FOR EXTRAORDINARY AID

BE IT RESOLVED, That the Board of Education approves submission of applications (25) for extraordinary aid in accordance with Section 19(b) of P.L. 1996c. 138, Comprehensive Educational Improvement and Financing Act of 1996, NJSA 18A:7F-19(b).

**TIME & PLACE
ANNUAL
ELECTION**

8. DETERMINING TIME AND PLACE FOR DRAWING FOR POSITION ON BALLOT FOR ANNUAL SCHOOL ELECTION

BE IT RESOLVED, That the Board of Education determines that the drawing for ballot position for the April 15, 2003 Annual School Election be held at 10:00 a.m. in the Board Conference Room on Wednesday, March 5, 2003.

9. ESTABLISHING HOURS OF VOTING FOR THE ANNUAL SCHOOL ELECTION

**HOURS
ELECTION**

BE IT RESOLVED, That the Board of Education establishes the hours of voting at the April 15, 2003 Annual School Election to be 2:30 p.m. to 9:00 p.m.

10 LEASE AGREEMENT

**LEASE
AGREEMENT**

BE IT RESOLVED that the Board of Education approves the lease agreement with Judrich Associates, Passaic, NJ (landlord) to rent the premises at 113 E. Centre Street, Nutley, NJ for the period from March 1, 2003 through February 28, 2005, and

BE IT FURTHER RESOLVED that the Board agrees to pay the landlord a monthly sum of \$1,650.00

COMMITTEE REPORTS

**COMMITTEE
REPORTS**

Trustee Alamo - Policy Committee
Trustee Restaino - Athletic Committee

HEARING OF CITIZENS

**HEARING OF
CITIZENS**

Resident Chrys Carlo asked about the status of a request to have cheerleaders present at basketball games. She also questioned the status of getting out of the NNJIL.

Resident Joseph Beckmeyer commended the Board for video taping its public meetings and offered several suggestions regarding the conduct of Board meetings and the posting of

materials on the district's website. He concluded by asking the Board to confirm that the auto shop equipment was disposed properly.

Resident Andrusca Alexandrini recommended that the Board consider building a new middle school instead of refurbishing the existing Franklin Middle School.

Resident Lynn Stack spoke on behalf of the Radcliffe parents and thanked the Board for their efforts to relocate the parking of school buses from the Radcliffe School.

Resident Anthony Capriglione spoke extensively about the recently defeated referendum elections and the cost of property taxes, the condition of the schools, the history of school repairs and the way this Board is addressing them.

Resident Chrys Carlo spoke about the accumulation of problems in the Nutley schools and felt it is unfair to blame this present Board for the long term repairs that are needed in all Nutley schools.

President Cafone responded where appropriate. Hearing no further comments, President Cafone closed this portion of the meeting.

OLD BUSINESS

OLD BUSINESS

Trustee Genitempo announced that he is offended by the comments of Mr. Capriglione who accused the Board of intentionally misrepresenting facts regarding the bond referendum. He spoke of the Board's diligent efforts and hard work to provide Nutley children with the facilities and programs they need for a successful education.

Trustee Olivo spoke passionately about the serious needs in our schools.

Trustee Casale spoke of the needs of the district and commended Board President Cafone for his successful efforts to convene a joint meeting with the Nutley Township Commissioners.

NEW BUSINESS

NEW BUSINESS

Trustee Pelaia expressed concerns about student safety when opening the district's schools to the public on election day.

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 9:15 PM on a motion by Trustee Restaino, seconded by Trustee Casale and unanimously approved by voice vote.

Respectfully submitted,

JAMES MALLEN
Board Secretary