

NUTLEY BOARD OF EDUCATION

**REGULAR MEETING
OCTOBER 20, 2003**

The Nutley Board of Education held a Regular Meeting on Monday, October 20, 2003 at the Radcliffe Multi-Purpose Room, 379 Bloomfield Avenue, Nutley, NJ 07110.

Vice President Genitempo opened the meeting at 8:10 PM

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

Vice President Genitempo stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Regular Meeting was legally advertised in the Nutley Sun on September 11, 2003. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

**FLAG
SALUTE**

Trustee Casale led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Mr. John Cafone
Dr. Philip T. Casale
Mr. Gerard Del Tufo
Mr. Alan Genitempo
Mr. Sal Olivo
Dr. Gerard M. Parisi
Mr. Alfred R. Restaino, Jr.
Mr. James Viola

Absent: Mrs. Maria Alamo

Also Present: Dr. Kathleen C. Serafino, Superintendent of Schools
Mr. James Mallen, Business Administrator/Board Secretary
Dr. James Vivinetto, Assistant Superintendent
Miss Meghan Ashley, Student Representative

APPROVAL OF MINUTES

**APPROVE
MINUTES**

BE IT RESOLVED that the Board of Education approves the minutes of the Conference/Special Meeting and Closed Executive Session of October 6, 2003, the Special Meeting of September 29, 2003 and the Regular, Conference and Closed Executive Session Meetings of September 22, 2003.

Trustee Restaino moved, Trustee Parisi seconded, and the Board unanimously approved by voice vote a motion to approve the minutes.

CORRESPONDENCE

CORRESPONDENCE

Board Secretary Mallen read the following correspondence:

A thank-you note from Patti Piro for the Board's expression of sympathy on the passing of her husband.

SUPERINTENDENT'S REPORT

SUPT'S REPORT A

Dr. Serafino presented the Superintendent's Report dated October 20, 2003, Schedule A, which is appended to the minutes of this meeting.

VIOLENCE AND VANDALISM REPORT

**VIOLENCE &
VANDALISM
REPORT**

Dr. Vivinetto explained that, as required by the state, this report was transmitted electronically in July 2003. Dr. Vivinetto said 28 incidents were reported to him. He indicated that there were no incidents of violence in 2002-03, 22 incidents of vandalism, 4 incidents of substance abuse and 3 incidents of weapons, explaining that the weapons involved a toy gun and two small pocketknives. The four substance abuse cases were mandated medical screenings of 4 students sent for positive and negative analysis. Dr. Vivinetto stated there was a significant decrease in the violence incidents over the past three years from seven (2000-01), two (2001-02) and zero last year (2002-03). He attributed the decrease to our school safety program and the other programs that are proactive and comprehensive in nature.

BOARD SECRETARY'S REPORT

**BOARD
SECRETARY'S
REPORT**

Board Secretary Mallen presented the Board Secretary's Report dated October 20, 2003 as listed on the agenda.

HEARING OF CITIZENS (Resolutions Only)

**HEARING OF
CITIZENS**

None

SUPERINTENDENT'S RESOLUTIONS

**SUPT'S
RESOLUTIONS**

Trustee Restaino moved and Trustee Cafone seconded a motion that the Board approves the Superintendent's Resolutions numbers 1 through 14 as listed below.

The following fourteen resolutions recommended by the Superintendent were unanimously approved by roll call vote.

1. **RETIREMENTS - PROFESSIONAL STAFF**

**RETIRE
PROF STAFF**

BE IT RESOLVED that the Board of Education approves the retirement of the following personnel, effective January 1, 2004

Donald Baumann -Middle School Teacher
Kathy Yates -Elementary Teacher

**RETIRE
VICE
PRINCIPAL**

2. **RETIREMENT - VICE PRINCIPAL**

BE IT RESOLVED that the Board of Education approves the retirement of Mrs. Margaret Murray, Franklin Middle School Vice Principal, effective January 1, 2004.

3. **RESIGNATIONS – Athletics**

**RESIGN
ATHLETICS**

BE IT RESOLVED that the Board of Education approves the resignation of the following coaches:

Michael Christadore -Head Baseball Coach
Carla D'Agostino -Assistant Crew Coach

4. **AMENDING APPOINTMENT – BOE Extended Day Program**

**AMEND
APPOINT
BOE EXTEN
DAY PROG**

BE IT RESOLVED that the Board of Education approves the amending of the resolution, approved at the August 25, 2003 Board Meeting, Schedule D, of Lorraine Milunaitis to reflect a change in title to Supervisor/Instructor, and salary, as Supervisor, to \$28.00 per hour, retroactive to October 7, 2003.

5. **AMENDING APPOINTMENT – Professional Staff**

**AMEND
APPOINT
PROF STAFF**

BE IT RESOLVED that the Board of Education approves the amending of the resolution, approved at the September 22, 2003 Board Meeting to reflect a change in the part-time status and salary of Mrs. Valerie Piacenza to (p/t.6), \$22,653 effective October 21, 2003. Upon conclusion of salary negotiations, the salary will be adjusted in accordance with the 2003-04 Teachers' Salary Guide.

**APPOINT
PERM
UNASSIGNED
SUB**

6. APPOINTMENT – Permanent Unassigned Substitute

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Meagan Bennett as permanent unassigned substitute for the 2003-04 school year, at the rate of \$78 per day and fringe benefits which include State Health Benefits and dental plans.

BE IT FURTHER RESOLVED that this candidate met the district's requirements for the permanent unassigned substitute position which is the possession of a County Substitute certificate.

BE IT FURTHER RESOLVED that the Board approves the application for emergent hiring as per the state criminal review procedure.

**APPOINT
ATHLETICS**

7. APPOINTMENTS- Athletics

BE IT RESOLVED that the Board of Education approves the athletic appointments listed below for the 2003-04 school year on the salary guide at the classification and step as indicated in accordance with the 2002-03 Coaches Salary Guide. Upon conclusion of negotiations the salary will be adjusted in accordance with the 2003-04 Coaches Salary Guide:

<u>Sport</u>	<u>Name</u>	<u>Step</u>	<u>Salary</u>
<u>GIRLS BASKETBALL</u>			
Assistant Coach	Thomas Grant	3	\$4,505
<u>GOLF</u>			
Head Coach	Thomas Grant	4	\$4,182

8. APPOINTMENTS – Teacher Substitutes

**APPOINT
TEACHER
SUBS B**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B dated October 20, 2003 for the 2003-04 school year.

9. APPOINTMENT– Substitute

**APPOINT
SUB**

BE IT RESOLVED that the Board of Education approves the following substitute for the 2003-04 school year:

Bus Aide

Dolores Rosamilia*

*BE IT FURTHER RESOLVED that the Board approves the application for emergent hiring as per the state criminal review procedure.

**EXTRA
COMP**

10. **EXTRA COMPENSATION**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**PAYMENT FOR SUMMER HOURS – Website –
August 28, 2003**

Ann Mary Mullane \$173.20

**HEALTH DYNAMICS CLASSES –
Month of September, 2003**

Rose Cioffi \$250.00

**PAYMENT FOR ZERO PERIOD BASIC SKILLS
CLASSES – September 8 – October 6, 2003**

Leann Martin \$520.00
David Sorensen 520.00

**CENTRAL DETENTION COVERAGE –
September, 2003**

High School

Dana D'Ambola \$ 18.77
Robin DeLorenzo 18.77
Scott Kindler 75.08
AnneMarie Kowalski 168.93
Lisa Vallo 18.77

Franklin School

Joseph Cappello 93.85
Tracy Egan 37.54
Louis Manganiello 56.31
Luann Zullo 112.62

**SATURDAY MORNING SUSPENSIONS –
September, 2003**

High School

AnneMarie Kowalski \$ 78.45
Lisa Vallo 156.90

11. SPECIAL CLASS PLACEMENT – Educationally Disabled Students

SPECIAL CLASS PLACEMENT

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Effective Date</u>	<u>Tuition</u>
Bonnie Brae Liberty Corner, NJ	1	ED	9/4/03	*\$60,300.00
*Note: Educational component only				
North Hudson Academy North Bergen, NJ	1	SLD	9/18/03	\$26,795.88

LEAVE OF ABSENCE TEACHER

12. LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Eleni Koukoularis, high school teacher, effective March 9, 2004 for the 2003-04 school year with the provision that she notify the Superintendent of Schools of further teaching intentions no later than April 1, 2004.

LONGEVITY PAY

13. LONGEVITY PAY

BE IT RESOLVED that the Board of Education approves the following longevity payment:

Sharon Romaglia-\$4,300 (prorated) Eff. Nov. 1, 2003 (25 yrs.)
Marie Peavy -\$2,240 (prorated) Eff. Sept. 1, 2003(15 yrs.)

APPROVE SCHOOL LEVEL OBJECTIVES 03-04 SCHOOL YR

14. APPROVAL OF SCHOOL-LEVEL OBJECTIVES – 2003-04 School Year

BE IT RESOLVED that the Board of Education approves the School-Level Objectives contained in Schedule C (Quality Assurance Annual Report) for the 2003-04 school year pursuant to N.J.S.A. 18A:7A-1 et seq. and N.J.A.C. 6:8-4 et seq.

BOARD SECRETARY'S RESOLUTIONS

BOARD SECRETARY'S RESOLUTIONS

Trustee Parisi moved and Trustee Del Tufo seconded a motion that the Board approves the Board Secretary's Resolutions numbers 1 through 10 as listed below. Upon being put to a roll call vote the resolutions were unanimously approved.

- | | | | | | | |
|---|--|-----------------|----------------------|-----------|--|--|
| <p>1. <u>BILLS AND MANDATORY PAYMENTS</u></p> <p>BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated October 20, 2003 in the total amount of \$4,278,353.15 (Appendix A).</p> | <p>BILLS &
MANDATORY
PAYMENTS</p> | <p>A</p> | | | | |
| <p>2. <u>REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS</u></p> <p>BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix B), that conform to the rules and regulations set by the Board of Education.</p> | <p>USE OF BUILDINGS
AND GROUNDS</p> | <p>B</p> | | | | |
| <p>3. <u>TRANSFER SCHEDULE</u></p> <p>BE IT RESOLVED that the Board of Education approves, in compliance with N.J.A.C. 9:20-2, the transfers in the 2003-04 budget per Transfer Schedule #2 dated October 20, 2003 in the amount of \$16,250.00 as appended (Appendix C).</p> | <p>TRANSFER
SCHEDULE</p> | <p>C</p> | | | | |
| <p>4. <u>ACCEPTANCE OF NOTIFICATION OF GRANT AWARD - I.D.E.A.-B and I.D.E.A. - Preschool - FY 2004</u></p> <p>BE IT RESOLVED that the Board of Education approves the acceptance of the I.D.E.A. grant award for FY 2004 as follows:</p> <table border="0" style="margin-left: 40px;"><tr><td>I.D.E.A.-B Basic</td><td style="text-align: right;">\$630,732</td></tr><tr><td>I.D.E.A. B-Preschool</td><td style="text-align: right;">\$ 26,756</td></tr></table> | I.D.E.A.-B Basic | \$630,732 | I.D.E.A. B-Preschool | \$ 26,756 | <p>ACCEPT
NOTIFICATION
I.D.E.A.
GRANT AWARD</p> | |
| I.D.E.A.-B Basic | \$630,732 | | | | | |
| I.D.E.A. B-Preschool | \$ 26,756 | | | | | |
| <p>5. <u>DESIGNATION OF ACCOUNT SIGNATORIES</u></p> <p>BE IT RESOLVED that the official signatories for the Yantacaw School checking account at Valley National Bank be designated as follows:</p> <p>MaryLou Dowse Principal</p> <p>and</p> <p>Angela Gariano Secretary</p> | <p>DESIGNATION
OF ACCOUNT
SIGNATORIES</p> | | | | | |
| <p>6. <u>APPROVAL OF HLR FEDERAL CREDIT UNION</u></p> <p>BE IT RESOLVED that the Board of Education approves the HLR Federal Credit Union for participation and use by all employees of the Nutley Board of Education.</p> | <p>APPROVAL
HLR CREDIT
UNION</p> | | | | | |

**JOINT
TRANS
AGREEMENT**

7. JOINT TRANSPORTATION AGREEMENT

BE IT RESOLVED that the Board of Education approves a Joint Transportation Agreement with the Belleville Board of Education to provide transportation for one special education student from Nutley to Lake Drive School, Mountain Lakes, NJ effective September 1, 2003 through June 30, 2004 at a per diem cost of \$51.04. (Subject to approval of the County Superintendent of Schools).

**COMPREHENSIVE
MAINTENANCE
PLAN**

8. SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Nutley Public Schools are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for the use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Nutley Board of Education hereby authorizes the School Business Administrator to submit the attached (Appendix D) Comprehensive Maintenance Plan for the Nutley Public Schools in compliance with Department of Education requirements.

**APPROVE
ADVERTISE BID
PUBLIC ADDRESS
EQUIPMENT**

9. APPROVAL FOR ADVERTISEMENT OF BID - Equipment for Public Address Systems

BE IT RESOLVED that the Nutley Board of Education approves the advertisement for sealed competitive bids for the purchase of equipment for public address systems in all five elementary schools.

**APPROVE
ADVERTISE BID
LEASE/PURCHASE
CLASSROOM
TRAILERS**

10. APPROVAL FOR ADVERTISEMENT OF BID - Purchase or Lease/Purchase of Two Classroom Trailers

BE IT RESOLVED that the Nutley Board of Education approves the advertisement for sealed competitive bids for the purchase or lease/purchase of two classroom trailers for installation and use at the Yantacaw School and Franklin Middle School.

COMMITTEE REPORTS

**COMMITTEE
REPORTS**

Trustee Cafone - Construction Committee
Trustee Casale - Academic Committee
Trustee Restaino - Finance/Budget Committee
Trustee Parisi - Policy Committee
Trustee Viola - Community Relations Committee
Trustee Genitempo - Negotiations Committee

HEARING OF CITIZENS

**HEARING OF
CITIZENS**

Susan Capalbo, Nutley business owner, former resident and President of the John H. Walker Foundation presented the board with a packet of correspondence and materials that she obtained from Mr. Walker's daughter in an effort to help people know Mr. John Walker.

OLD BUSINESS

OLD BUSINESS

Trustee Parisi suggested that the board discuss a motion to make the video taping a permanent part of the Board of Education meetings.

Trustee Genitempo suggested that the video taping be discussed at a conference meeting and put on the next Regular Meeting Agenda.

NEW BUSINESS

NEW BUSINESS

Trustee Restaino moved, and Trustee Parisi seconded, a motion to award a contract to De Frank Contracting for the Spring Garden School Pipe Replacement Project in an amount not to exceed \$11,330.00. If necessary the proper permits will be secured by the contractor. Upon being put to a roll call vote, the motion was unanimously passed.

**APPROVE
DRAINAGE
WORK**

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 9:00 PM on a motion by Trustee Casale, seconded by Trustee Cafone, and unanimously approved by voice vote.

Respectfully submitted,

JAMES MALLEN
Board Secretary