

**STATEMENT OF APPLICATION  
TO  
SUPERINTENDENT OF SCHOOLS**

315 FRANKLIN AVENUE  
NUTLEY, NEW JERSEY  
EQUAL OPPORTUNITY EMPLOYER

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**Applicant is held responsible for the accuracy of all statements. Responses to all questions or information inserted in all blanks must be printed or typed. Application must be signed in ink by applicant.**

\_\_\_\_\_ Date

\_\_\_\_\_ Full Name

\_\_\_\_\_ Social Security Number

\_\_\_\_\_ Home Telephone

\_\_\_\_\_ Business Telephone

\_\_\_\_\_ Present Address

\_\_\_\_\_ City or Town

\_\_\_\_\_ State

\_\_\_\_\_ Zip Code

\_\_\_\_\_ Permanent Address

\_\_\_\_\_ City or Town

\_\_\_\_\_ State

\_\_\_\_\_ Zip Code

Have you ever applied for a position in Nutley Schools prior to this application?     YES     NO

If yes, please give date \_\_\_\_\_

**Teaching or Supervisory Position Desired**

Elementary (Grades) \_\_\_\_\_

Secondary (Subjects) \_\_\_\_\_

Special (Field) \_\_\_\_\_

Other \_\_\_\_\_



If you have not taught for a year or more, where and how have you been occupied during this period? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

State earliest date on which you could begin work if appointed \_\_\_\_\_

List any special training, travel or other educational opportunities you have had. Include locations and dates.

- |    |       |    |       |
|----|-------|----|-------|
| 1. | _____ | 3. | _____ |
|    | _____ |    | _____ |
|    | _____ |    | _____ |
|    | _____ |    | _____ |
| 2. | _____ | 4. | _____ |
|    | _____ |    | _____ |
|    | _____ |    | _____ |

List any training you have had re technology. Include any expertise/knowledge on MAC/PC hardware and software materials/systems. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**RECORD OF PRACTICE TEACHING EXPERIENCE (For applicants with no teaching experience)**

SCHOOL AND ADDRESS	FROM		TO		Name, address, phone number College Supervisor	Name, address, phone number Cooperative Teacher	Grade and/or Subject or Type of Experience
	MO.	YEAR	MO.	YEAR			

**RECORD OF NEW JERSEY CERTIFICATION**

GRADE-TYPE AREA SUBJECT MATTER FIELD OF CERTIFICATE	CHECK ONE			Date (If Applicable)	Letter of Eligibility & Date (If Applicable)
	Emergency	Provisional	Standard		

**RECORD OF NEW JERSEY TEACHERS PENSION AND ANNUITY FUND (If applicable)**

DATE OF ENTRANCE OF MEMBERSHIP	NUMBER OF CERTIFICATE	Present Pension Rate & Date It Became Effective	SOURCE OF OTHER PENSION PLANS, IF ANY	EXPLANATION- (IF NEEDED)

**RECORD OF EXTRA CURRICULAR ACTIVITIES AND OTHER SPECIALIZED TALENTS**

List Extra Curricular Activities you have sponsored as a teacher:

- |          |          |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

List Specifically School Activities and/or Sports you have coached:

- |          |          |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

**FOR APPLICANTS SEEKING POSITIONS IN KINDERGARTEN AND GRADES 1-2-3**

List Kinds of Music Activities in which you are trained:

- |          |          |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Can you teach Art? \_\_\_\_\_ If so, state special training which qualifies you to do so \_\_\_\_\_

**RECORD OF PROFESSIONAL REFERENCES**

List the names other than those already listed of professional people who know of your experience in schools situations and can testify of your ability and character. It is desirable to list at least one non-academic person as a character reference.

NAME	ADDRESS	TITLE	WHERE EMPLOYED	PROFESSIONAL OR OTHER RELATIONSHIP

**RECORD FOR CANDIDATES STATEMENT**

Attach a separate sheet summarizing any additional significant features of your education and experience which have not been herein listed which you feel will assist in determining your ability and aid in your selection for the position sought. Community work experiences, other positions held, articles published, hobbies, etc. should be listed, if you feel these things are significant to a more careful analysis your background.

What length of notice of withdrawal from your present position would be required for honorable release?

\_\_\_\_\_

Application blanks are sent to all applicants. Only successful applicants are notified of results. Testimonials or other documents submitted at your discretion should not be in original forms as such enclosures cannot be returned.

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*

***Return to: Superintendent of Schools, Nutley, NJ***

Not to be filled in by applicant:

- |                         |            |
|-------------------------|------------|
| 1. Interviewed by _____ | Date _____ |
| 2. Interviewed by _____ | Date _____ |

Comment \_\_\_\_\_