



Nutley Public School District

315 Franklin Avenue
Nutley, NJ 07110

June 1, 2021

Dear parent or guardian of graduating senior,

As the school year draws to a close, we want to thank you for your support of the 1:1 Chromebook initiative and to inform you about Chromebook collection procedures and a buy-out/purchase option for the Class of 2021 Nutley graduates.

All seniors were issued a Chromebook and accessory items, including a case and a charger with power cord. These items must be returned undamaged and in good condition OR purchased at the resale cost determined by the District, see options and details below.

Buy-out/purchase option: Class of 2021 graduating seniors will have an option to buy-out their district-issued Chromebook with accessories **by June 15** at a total cost of **\$50.00**. If purchased, the Chromebook will be disenrolled from Nutley and the device will be reset to original factory settings - more information with instructions will be communicated upon graduation or shortly thereafter. The student will have complete ownership of the device; the District will no longer be responsible for the device, including its care and repair services.

The \$50 payment for Chromebook buy-out can be made online via [MySchoolBucks](#), paid in full to Nutley Board of Education. This purchase is non-refundable.

To buy-out the Chromebook via [MySchoolBucks](#):

1. Login to MySchoolBucks.com or create a new account by selecting Sign Up Today!
2. Make Sure your Students are Added to your Account
3. Visit School Store and Select Senior Chromebook Buy-out - Class of 2021
4. Review and Agree to Terms
5. Checkout with your credit/debit card or a checking account

Return option: Please complete the Google Form below prior to returning the Chromebook with charger. Devices can be returned to the Technology Department between **Monday-Wednesday, June 21-23, between 1-3pm** at the Rear Entrance of John Walker Middle School, 325 Franklin Avenue. Proceed down the driveway and the Middle School back entrance (gym lobby) will be on your left. Look for the "Technology Department" sign by the doors. Chromebook return will NOT be accepted at the high school location.

[CLICK HERE for Google Form: Senior Chromebook Return](#)

Please continue on the next page.

ADDITIONAL INFORMATION, IF RETURNING THE CHROMEBOOK...

- The Chromebook and its charger should be returned undamaged and in good condition. Chromebooks must remain free of any writing, drawing, stickers, or labels that are not the property of the Nutley Public School District. Asset tags and logos should not be modified or tampered with in any way.
- If upon inspection of the Chromebook and accessories, there is evidence of abuse, neglect or intentional damage, a fee will be charged for needed repairs, not to exceed the replacement cost of the Chromebook.
- The replacement cost of the Charger is \$20.00 - [Pay the \\$20 charger replacement fee on MySchoolBucks](#) if the charger is lost/missing.
- **Failure to return the Chromebook and accessories will result in a charge for the full replacement cost and will delay issuing of transcript and diploma.** Any Chromebook not returned will be considered stolen property and law enforcement agencies will be notified.

Loaner Device: If you are a graduating senior with a loaner Chromebook...

- If you currently have a loaner Chromebook because your student-issued Chromebook is under repair, you must return the loaner Chromebook and it's charger. Please complete the Google Form: Senior Chromebook Return Google Form and indicate that you have a loaner Chromebook.

IMPORTANT DATES:

- Buyout Option: Purchase your Chromebook on MySchoolBucks **by June 15.**
- Return Option: Complete the [Google Form: Senior Chromebook Return](#) **by June 15.** This form will help the Tech Department to organize the collection of devices. Devices can be returned to the Technology Department between **Monday-Wednesday, June 21-23, between 1-3pm** at the Rear Entrance of John Walker Middle School, 325 Franklin Avenue. Proceed down the driveway and the Middle School back entrance (gym lobby) will be on your left. Look for the "Technology Department" sign by the doors.
- All students will have access to their Nutley Google account until September. It is recommended that students download or make copies of any documents or information that they want to keep.

Sincerely,



Mr. Denis Williams
High School Principal



Dr. Jessica Shoja
Coordinator, Integrated Instructional Technology