

# **Nutley Public Schools** Emergency Virtual Remote Instructional Plan



**2021-2022**

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The Nutley Public School District, per Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2021-2022 School Year, is submitting the following virtual/remote learning plan in case of an Emergency School Closure requiring Virtual/Remote instruction.

In April 2020, Governor Murphy signed A-3904 into law (P.L.2020, c.27, or "Chapter 27"), which in part requires each school district, charter school, renaissance school project, and Approved Private School for Students with Disabilities, hereinafter referred to as Local Educational Agencies (LEA), to annually submit a proposed program for emergency virtual or remote instruction (Plan) to the New Jersey Department of Education (Department). This law provides for the continuity of instruction in the event of a public health-related district closure by permitting LEAs to utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. In order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district, charter school, renaissance school project and Approved Private School for Students with Disabilities (APSSDs) must annually submit its proposed program for virtual or remote instruction (plan) to the Commissioner of Education.

By October 29, 2021, each Chief School Administrator or Lead Person must submit the LEA's Plan for the 2021- 2022 school year, approved by their district board of education or charter school board of trustees, and the completed checklist to their county office of education.

This plan will be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure. A day of virtual or remote instruction, if instituted under a plan approved by the Commissioner of Education, is considered the equivalent of a full day of school attendance for the purposes of meeting State and local graduation requirements, awarding of course credit, and such other Virtual matters as determined by the Commissioner of Education. LEAs must include the statutory requirements listed in the "LEA Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2021-2022 SY," in their plans for virtual or remote instruction for the 2021-2022 school year. The 2021-2022 plans must be approved by the LEA's board of education or board of trustees (board), submitted to the county office of education for review and approval, and posted on the LEA's website. The approved plan will be placed on the district website, under the district COVID-19 page.

## **Chromebooks/ Device Access/ Connectivity**

- All Nutley Public School students have equitable access to remote learning technologies as well as in-person instructional resources.
- All students in the Nutley Public School District grades 4-12, have been issued a school-purchased Chromebook. In the event of a school closure that is anticipated to last over 3 days, the district will survey families with students in grades PK-3, and provide devices for students that are in need.
- All faculty & staff have access to technology resources including but not limited to, a district issued Chromebook/Laptop, Schoology learning management system, applications, resources and electronic professional development resources.
- Students and families in need of additional internet connectivity support will be provided a district issued "Hot Spot."
- In situations when the district is unable to resolve Chromebook issues via the phone and email, the district will provide a replacement Chromebook for the student.

## **Virtual/ Remote Learning Schedule (class/building/district closure)**

This section highlights the learning plan for class(es), building(s), or the district must sustain an emergency closing for long-term (over three days.)

All students will be required to attend and participate, on a daily basis, in all of their classes via Google Classroom utilizing their school provided electronic device.

The daily bell schedule will be:

- Elementary Schools- <https://www.nutleyschools.org/sites/default/files/Bells/k6schedule.pdf>
- JHWMS - <https://www.nutleyschools.org/sites/default/files/Bell%20Schedule%202020-2021.pdf>
- NHS- [https://www.nutleyschools.org/sites/default/files/IMG\\_4334.jpg](https://www.nutleyschools.org/sites/default/files/IMG_4334.jpg)
- Teachers will hold "live" interactions, through Google Classroom, with students based on the daily bell schedule.
- Teachers will use Schoology for all school related materials and assignments.
- Students will follow their full day, in-person class schedule, each day of the Emergency Closing.
- Attendance will be recorded for each class.
- Teachers will be available for open office hours (extra help), daily.
- Adjustments may be made to this schedule based on screen time and/or feedback from stakeholders. Possible adjustments may include the shift to a half day bell schedule, and/or the incorporation of asynchronous learning activities.

## **Quarantining Students**

If a student is asked to quarantine during the 2021-22 school year, the student should be marked as “Absent Excused.” Similar to when a student is absent from class, commensurate education should be made available for the student through assignments in Schoology and with daily check-ins with the student. Based on “The Road Forward” guidance, teachers should arrange passive listening to class by setting up Google Meets for the students to listen in on classroom instruction.

*It should be noted that the student's camera should remain off and microphone should be muted, the chat should be disabled, and there is not a direct instruction expectation; rather, the student is provided access as if they were auditing the class. Google Meet can also be modified to be made private, so the link can be shared only between the student and class. Teachers should use meet.google.com, start an instant meeting and invite only the quarantined student. (The private Google Meet should not be projected to the other students). If you feel that you need to modify these expectations (which may be necessary based on role/building), please discuss with your building principal.*

Where passive listening is not conducive to the learning of the student or the class environment (ie. assessment, group project), the teacher (in consultation with the principal) may select other options for daily check-ins. They can include but are not limited to:

- 1:1 conferences - Utilize Google Meet or phone conversations on a prep period
- Schoology Messaging/Google hangout/District email to communicate.

## **Meals**

The district is continuing to provide daily in-school and community meal distribution for all resident Nutley students through June, 2022, and reinstating the Extended Day program for grades K-6 providing before school and after school care with an improved focus on academics and enrichment.

If the district were to pivot to emergency virtual or remote learning, the district would provide a central location for food distribution two times a week. During these pick-ups, families will receive multiple meals for multiple days. Food service will continue based on the federal grant that has been awarded through June 30, 2022. Pomptonian food service will provide a schedule, as well as a menu of food.